



Merchant Account and GDS Credit Card Processing Terms and Conditions

The independent advisors of Coastline Travel Group (CTG) are permitted use of CTG's merchant account and credit card processing platform accessible via GDS and CTG's proprietary website that runs on top of GDS, TravelPro365. For the purposes of this agreement, advisors who utilize these platforms are referred to as "Processing Advisor."

The processing advisor is wholly financially and legally responsible for any and all transactions conducted under these platforms.

Any processing advisor utilizing CTG's merchant account or GDS processing platform must prominently display and inform clients of their independently owned and operated business affiliation with CTG. It is expected that advisors will disclose to clients that the transaction will process as Coastline Travel Advisors. It is expected that advisors will provide clients comprehensive documentation of the transaction.

Any transaction that results in a charge back or dispute will be charged to the processing advisor as it is received by CTG, with all documentation and references available to CTG provided to the processing advisor to seek resolution with the client.

It is expected that processing advisors will exercise good judgment and best practices in transacting, including verifying the identity of the card holder and procuring authorization and approval for charging.

Review the guidelines from ARC regarding assessment of risk in processing credit card transactions (accessible via https://www2.arccorp.com/globalassets/support--training/fraud-prevention/best-practices/assessing_creditcard_risk.pdf)